



**Equal Employment
Opportunity Committee
Regular Meeting Agenda
1:30 PM – 3:30 PM
Thursday – November 9, 2017
City Council Chambers - 809 Center Street**

Call to Order

Roll Call

Statements of Disqualification

Oral Communications – No action may be taken

Announcements - No action may be taken

Approval of Minutes

1. Minutes of the September 14, 2017 Regular meeting
 - Motion to approve as submitted
 - Those *present* at the meeting of May 11, 2017 may vote to approve the Minutes, including changes: Ashlyn Adams, Amy Chirman, Katherine Donovan, Jim Frawley, Tremain Hedden-Jones, Dara Herrick, Heather Sawyer, Valerie Simmons, and Adam Spickler.
 - Those *not present* at the meeting of May 11, 2017 may also vote to approve the Minutes, but only to the extent they are verifying their absence is properly recorded: NONE.

General Business

1. Review DRAFT 2017 EEO Committee Annual Report; Provide Direction to Staff
 - Chair Sawyer; All
 - Goal #2 Ad-Hoc Subcommittee; Members Frawley, Herrick, and Adams
2. Establishing a “Respectful Workplace Month.”
 - Chair Sawyer; All

Information Items – No action may be taken

1. Legal Update
 - Staff liaison Joe McMullen
 - *A Legal Update was not prepared for this meeting.*

The City of Santa Cruz does not discriminate against persons with disabilities.
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.
Upon request, the agenda can be provided in a format to accommodate special needs.
Additionally, if you wish to attend this public meeting and will require assistance such as an
interpreter for American Sign Language, Spanish, or other special equipment,
please call the City Clerk’s Department at 420-5030 at least five days in advance
so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com.
The Cal-Relay system number is: 1-800-735-2922

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2. Summary of Discrimination Complaints and Outcomes
 - Staff liaison Joe McMullen
 - 2017 Harassment/Discrimination Complaint Log
3. Training Update
 - *A Training Update was not prepared for this meeting.*
4. Diversity Center Youth Mural at Loudon Nelson Community Center
 - Ashlyn Adams, Katherine Donovan, and Joe McMullen
5. Poster Promoting Respectful Workplace Conduct Policy
 - Chair Sawyer; All

Subcommittee/Advisory Body Oral Reports

1. Salary Demographics Subcommittee Update
 - Chirman, Hedden-Jones, Simmons, Spickler; Staff McMullen

Items Initiated by Members for Future Agendas

Adjournment

Additional Information

Visit the City's Web Site at <http://www.cityofsantacruz.com/> for information about City Advisory Body Meeting Agendas and Minutes, Advisory Body information and the Santa Cruz Municipal Code. Sign up to receive automatic notification when meetings are announced and Agendas are posted.